

Congress of the United States
House of Representatives
Washington, DC 20515-990

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April 20, 2020

Edward M. Birn
Director
Department of Administration
Government of Guam
P.O. Box 884
Hagatna, GU 96910

Via email: Edward.Birn@doa.guam.gov

Dear Director Birn,

Pursuant to the authority provided by Chapter 10 of Title 5 of the Guam Code Annotated, I hereby request copies of the following documents:

1. Any and all documents related to procurement and subsequent award of COVID-19 test kits including, but not limited to, requests for proposal, invitations for bid, order forms, list of vendors, requests for payment, binding agreements, expense logs, and receipts.
2. Any and all documents related to hotel vendors associated with housing individuals subject to mandatory quarantine pursuant to Executive Order 2020-04 (and any subsequent related orders) including, but not limited to, requests for proposal, invitations for bid, order forms, list of vendors, requests for payments, binding agreements, expense logs, and receipts.
3. Any and all documents related to hotel vendors associated with housing military personnel from the USS Theodore Roosevelt including, but not limited to, agreements between the Government of Guam and the United States Navy, payments advanced by the government of Guam, reimbursements received by the government of Guam from the United States Navy, and any expense logs and receipts.

Please make available these copies in electronic form to be sent to me via email at Michael.SanNicolas@mail.house.gov. I appreciate your consideration and your dedicated staff's time in complying with this request for information.

Respectfully,

Michael F.Q. San Nicolas
Member of Congress
Guam

Cc: Linda Unpingco-DeNorcay, Director, Guam Dept. Public Health & Social Services
via email: linda.denorcey@dphss.guam.gov